



FOREST DEPARTMENT

MINISTRY OF SUSTAINABLE DEVELOPMENT, CLIMATE
CHANGE AND DISASTER RISK MANAGEMENT

FOREST DRIVE | TEL: 822-1524 | secretary@forest.gov.bz
BELMOPAN CITY | FAX: 822-1523 | www.forestdepartment.gov.bz



Form-FD-WL-SRC

SCIENTIFIC RESEARCH/COLLECTION

PERMIT

APPLICATION FORM

For Official Use Only

Date received: _____

Approved: _____

Rejected: _____

Researcher(s) Details

NAME OF RESEARCHER (S): _____

NAME AND ADDRESS OF INSTITUTION _____

NATIONALITY: _____ PASSPORT NUMBER: _____

TELEPHONE: _____ FAX: _____ EMAIL: _____

PERMANENT ADDRESS: _____

ADDRESS IN BELIZE: _____

TELEPHONE: _____ FAX: _____ EMAIL: _____

HAVE YOU OBTAINED A RESEARCH PERMIT FROM THE FOREST DEPARTMENT IN THE PAST?

Yes

No

If yes, please provide Scientific Research permit number _____

Did you submit your research report for the above listed permit? Yes No

Proposed Research Details

TITLE OF RESEARCH PROJECT: _____

RESEARCH OBJECTIVES: _____

EXPECTED DURATION OF PROJECT: _____

ACCUMULATING DATA FROM: _____ TO: _____

ANALYZING DATA FROM: _____ TO: _____

EXPECTED DATE FINAL REPORT DUE: _____

NUMBER OF COMPANIONS (Include names, qualifications and the functions to be carried out):

Name	Qualifications	Functions to be carried out

SITE (S) WHERE RESEARCH WILL BE CARRIED OUT:

Location	Details on management or ownership of property

ARE YOU EXPECTED TO ENTER AND/OR CAMP IN ANY PROTECTED AREA? YES () NO ()
 IF YES; WHERE:

Protected Area	Enter and Camp (include dates)	Only Enter (include dates)

NOTE: For this section if you will be entering and/or camping in any protected area please be specific with the exact dates and time you will need to access the protected area. A separate permit is required and providing all the necessary details will facilitate the process.

WILL SAMPLES BE COLLECTED? YES () NO ()
 IF YES, PLEASE SPECIFY:

Scientific and Common Name	# of samples	Measured quantity (weight, volume, etc)	Form (skin, blood, hair, feathers, etc.)	Destination of specimen under loan

ANTICIPATED RESULTS AFTER PROJECT IMPLEMENTATION: _____

SOURCE OF FINANCING FOR RESEARCH: _____

COLLABORATIONG INSTITUTION IN BELIZE: _____

NAME OF CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE: _____ FAX: _____

LOGISTICAL SUPPORT REQUIRED FROM THEM: _____

**DOES THE RESEARCH PURSUE OR INTEND TO PURSUE OR IS CONNECTED WITH
COMMERCIAL ENDS? YES: () NO: ()**

Submitting this application form does not guarantee approval of application. All information provided in this application form will only be used for the purpose of vetting the application. Other details and/or documents may be requested during the vetting process. If at any point during the vetting process it is found that information provided is false it will result in the application not being considered for the granting of a permit. Applicant is also to comply with Appendix I and II of this form.

Signature

Date

IF RESEARCH IS FOR COMMERCIAL PURPOSE, NATIONAL BIOLOGICAL TRANSFER AGREEMENTS WILL BE APPLICABLE.

Appendix I

RESEARCH PROPOSAL

One **electronic** and **printed** copies of the research proposal (in English) must be provided, and should contain the following information:

1. **Title of research project:** definition of the topic of study and its location.
2. **Introduction:** a brief description of the topic of study.
3. **Justification:** description of the research projects importance and relevance.
4. **Objectives:** the desired or anticipated results of the research project must be clearly stated.
5. **Methodology:** a detailed description of the method(s) used for obtaining information in the field, or in the laboratory, including any and all impact to the research area such as trails, clearing, marking of flora or fauna, digging, chemical use, killing, transplanting or relocating of individuals as well as the expected results, must be provided.
6. **Work schedule**
7. **Budget**

Appendix II

REQUIREMENTS AND SPECIAL CLAUSES

1. Electronic and printed copies of application must be presented to the Forest Department, Belmopan for review **at least three months** before the research is to commence. Electronic copies of signed application form must be submitted in order for application to be considered.
2. Applicants must submit a copy of their curriculum vitae along with application form and proposal.
3. Curriculum vitae and passport copy for researchers and all companions must be submitted.
4. If approval is granted for a Scientific Collection/Research Permit, the applicant will be required to pay a fee of **BZ \$200.00** prior to the issuance of the permit.
5. The applicant must provide a letter of support from his or her employer or host institution. The letter must be properly certified and authenticated.
6. Where research is to be done on private lands, the landowner must provide consent in writing to the department before authorization is given for research in that area.
7. When research is to be done in a protected area, the researcher will need to provide a letter of support for the research from the co-manager of the protected area. A separate permit from the Forest Department is required to enter and/or camp in protected areas.

8. Other details, clarifications and/or documents may be requested from the researcher during the vetting process of the application.
9. All researchers and/or organizations are required to deposit two hard copies, including a digital copy of publications or documents resulting from the project to the Forest Department.
10. Labeled and mounted duplicates of all plant taxa collected are required to be deposited at the Forest Department Herbarium at the Headquarter in Belmopan.
11. Transporting specimens outside of the country requires an export permit, and where applicable a CITES permit or phytosanitary certificate.
12. Camping in public protected areas require a camping permit.
13. All specimens of flora or fauna collected in Belize remains the property of the Government of Belize who reserves the right to request their return at any time.
14. The permit may be subject to special conditions. In addition, the applicant may be required to execute all necessary agreements.
15. Approval for any research and collection for commercial purposes will be subject to a suitable agreement herein reached between the Belize Government and the applicant and all other relevant shareholders. Such approval will only be given if the proposal does not compromise the obligation of the Belize Government under the Convention on Biological Diversity, the Central American Convention on Biological Diversity and any other relevant conventions adopted by the Belize Government. If such approval is given, the application will be required to sign a biological transfer agreement where applicable with the local collaborating agency.
16. All researchers who do not fulfill the regulations and conditions set forth by the Forest Department will be dealt with in accordance with Section 16-(1) and (2) of the Wildlife Protection Act; Section 12-(1), (2) and (3) of the National Parks System Act; Section 18-(1), (2) and (3) of the Forest Act.

FOR OFFICIAL USE ONLY

DATE RECEIVED (dd/mm/yy): _____

METHOD OF DELIVERY: _____

RRESEARCH SITES: _____

DATE OR REVIEW/VETTING: _____

RECOMMENDATION: _____
